

Stadhampton Primary School



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Headteacher: Miss Emma Charnock, BA (Hons) QTS, NPQH, PGCE

Dear Parent/Carer

Free School Meals Eligibility

At Stadhampton Primary School we want to make sure that we are providing your child with the best education and support we can. Healthy school food has obvious health benefits and can help students establish healthy habits for life. Healthy school food can also help to improve students' readiness to learn.

Families who receive certain benefits may be eligible for free school meals. Your child is eligible for free school meals if you are in receipt of, one or more of the following benefits:

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on – paid for four weeks after you stop qualifying for Working Tax Credit

We are not allowed to recognise any other benefit other than those mentioned above.

Registering for free meals could help raise money to fund valuable support like extra tuition, additional teaching staff or after school activities. This additional money is available from central government for every child whose parent is receiving one of the benefits listed above.

Should you feel that you might qualify for Free School Meals please complete this form and return it to the school office.

With kind regards

Miss Emma Charnock
BA (Hons) QTS, NPQH

To check if your child is eligible, we need information about you and your child. Please complete this form and return it to your child's school.

ABOUT YOUR CHILD/CHILDREN

Child's surname	Child's first name	Child's date of birth			Name of School

PARENT/GUARDIAN DETAILS

	Parent/Guardian 1										Parent/Guardian 2									
Surname																				
First name																				
Date of birth																				
National insurance number																				
National Asylum Support Service Number			/			/							/			/				
Daytime telephone number																				
Mobile number																				
Address																				
	Postcode										Postcode									

FAMILY INCOME AND BENEFIT DETAILS

If you receive any of the benefits below, please place an X in this box

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support from NASS under part 6 of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (with no working tax credit)
- Working Tax Credit run-on
- Universal Credit

Universal Credit

If you are in receipt of Universal Credit is your net earned family income over £7,400 per year?
(Please place an X in the appropriate box).

Your net earned income is your household income after taxes and deductions. It does not include income through Universal Credit or other benefits that you may receive.

Yes

No

Unsure

If you are not sure whether you receive one of the listed benefits, or what your household income is, but you would still like us to check whether your child is eligible for free school meals, please place an X in this box

Declaration

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for Oxfordshire County Council purposes. I agree to the local authority using this information to process my application for free school meals. I also agree to notify the Oxfordshire County Council in writing of any change in my family's financial circumstances as set out in this form.

Signature of parent/carer: _____ Date _____

Thank you for completing this form and helping to make sure your child's school is as well funded as possible.

How the information in this form will be used:

The information you provide in this form will be used by Oxfordshire County Council to confirm receipt of one of the listed welfare benefits. Once this is confirmed, this helps to decide how much money your child's school will receive each year. You should contact the school or Oxfordshire County Council if you have a change in financial circumstances.

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information. We will use the information you provide to assess entitlement to free school meals. The information may also be shared with other Councils.